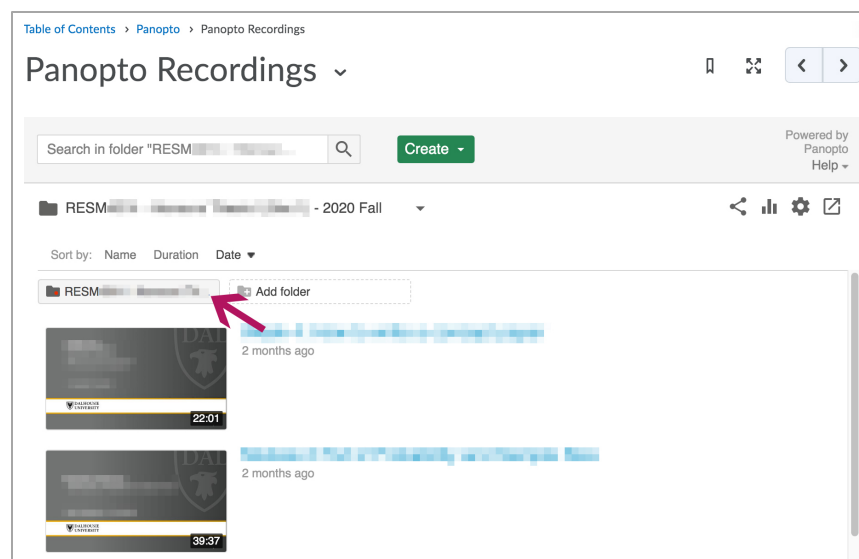# Sharing Panopto Videos with Specific Individuals

Panopto videos that are posted within a course's Panopto folder will be visible to students and instructors in that particular course. Outside of these circumstances, it is possible to share videos with additional individuals who are not part of the course, as long as they are within the organization (Dalhousie). An emerging, specific use this semester is based on the use of the Panopto Video Assignment folder for student oral presentation videos and the need for RESM course instructors to share these videos with individual students' supervisors.
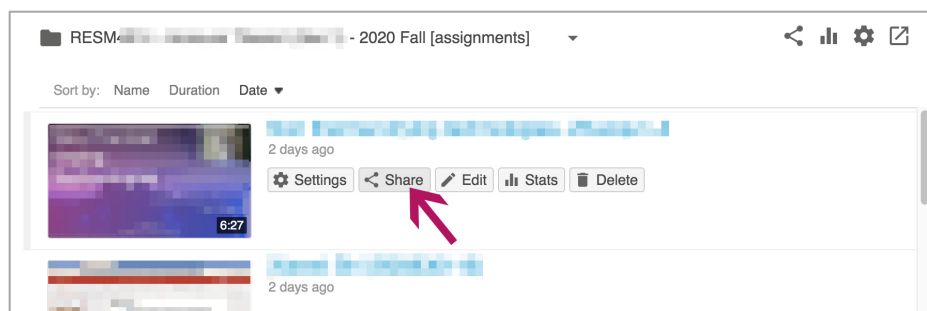
It is possible to share all student videos with all supervisors, or more appropriately, each video can have its own unique sharing permissions that extend to a single student's supervisor. In the latter scenario, settings up the sharing permissions will take a bit longer since these unique permissions will need to be added for each video. The instructions will focus on individual video settings.

To share a single student video with a (or a small group of) supervisor:
1. Click on Panopto Recordings.
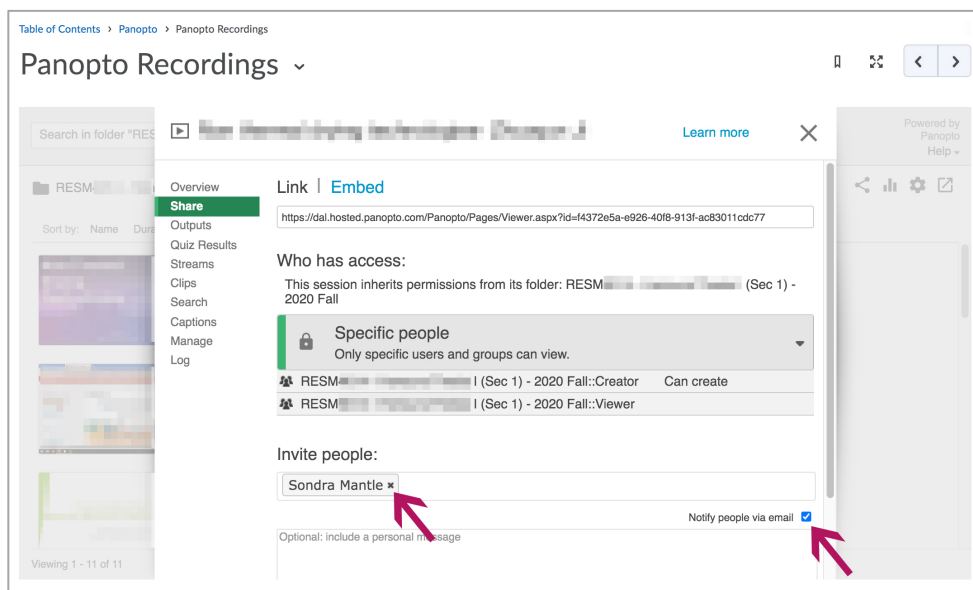2. Select the video assignment folder.

3. Mouse over a video to reveal the various options, choose "Share".

4. In the "Invite people" field, type the name or NetID of the supervisor. To verify the correct identity, knowing the individual's NetID will be essential.

5. When you've found the user, select their account to add them.

   Note: if adding multiple users, repeat by searching in this field again.

6. By default, the box for "Notify people via email" is checked. In this circumstance, this is helpful and will send a link to the video by email to the invited user.

7. Finally, click the green button at the bottom of this window, "Send and save changes".