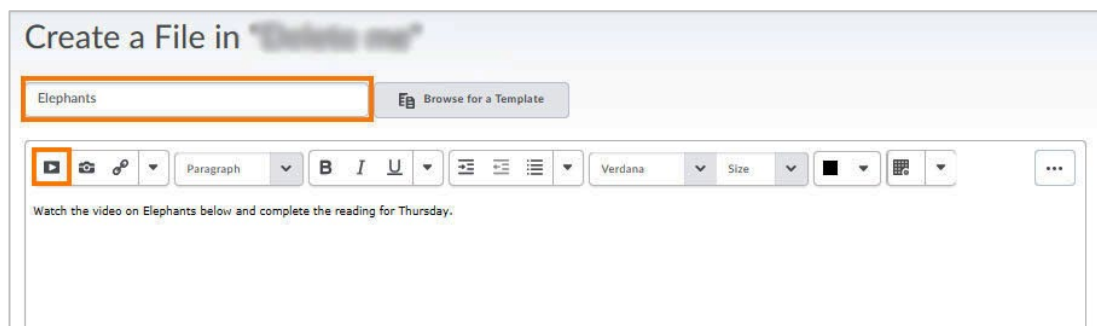# Embedding Panopto Videos in Brightspace

Panopto videos can be embedded into any page within Brightspace that uses the HTML editor (shown below). Assuming you have all the videos recorded and saved in your **course folder** within the Panopto Recordings Tool, this will run through the steps on how to embed a Panopto file within a content page.
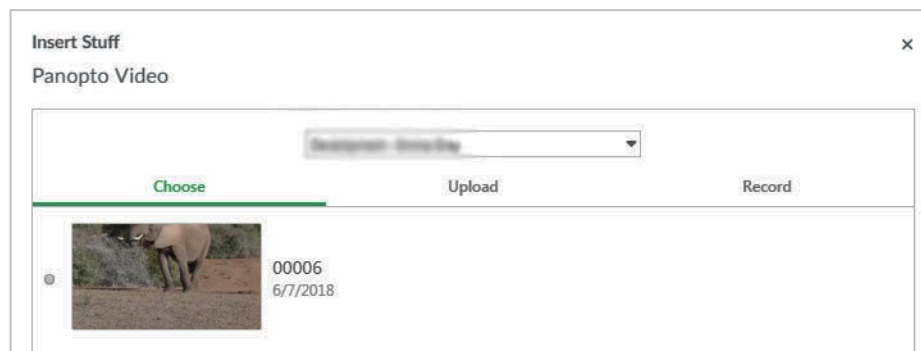

Note: To simply this process and to avoid viewing issues for students, please ensure that videos are located in the correct course folder and not your "My Folder". Videos in your My Folder are private unless the sharing permissions are changed manually. For more information on My Folder vs. Course Folders please see ETD's blog post "Panopto Folders and Sharing Videos from your personal folder".

1. When you are in the place you want the page containing the video to go, click on **Upload/Create** and then **Create a File** in the drop down menu.

2. This will open a Content page containing the HTML editor, enter a **title** for the new page

3. Add any text you would like above the video in the box, and click on the **Insert Stuff** button in the top left corner (the grey box with the triangle in it)
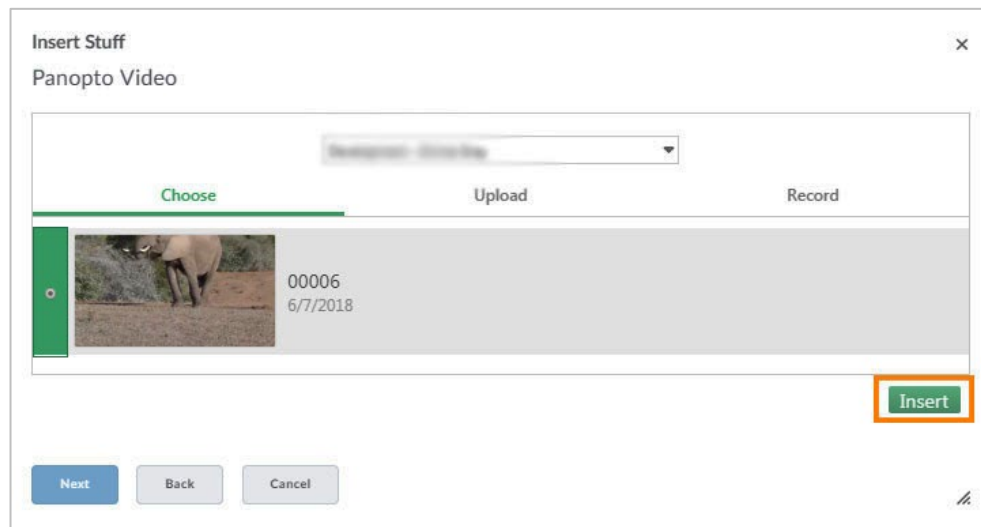

4. In the pop out window with a list of items you can add, click on the option, may have to scroll down with the bar on the right

5. Find your video either by a) selecting it from your list of videos provided under the **Choose** tab which is shown by default or b) uploading a video from your computer to the **Upload** tab
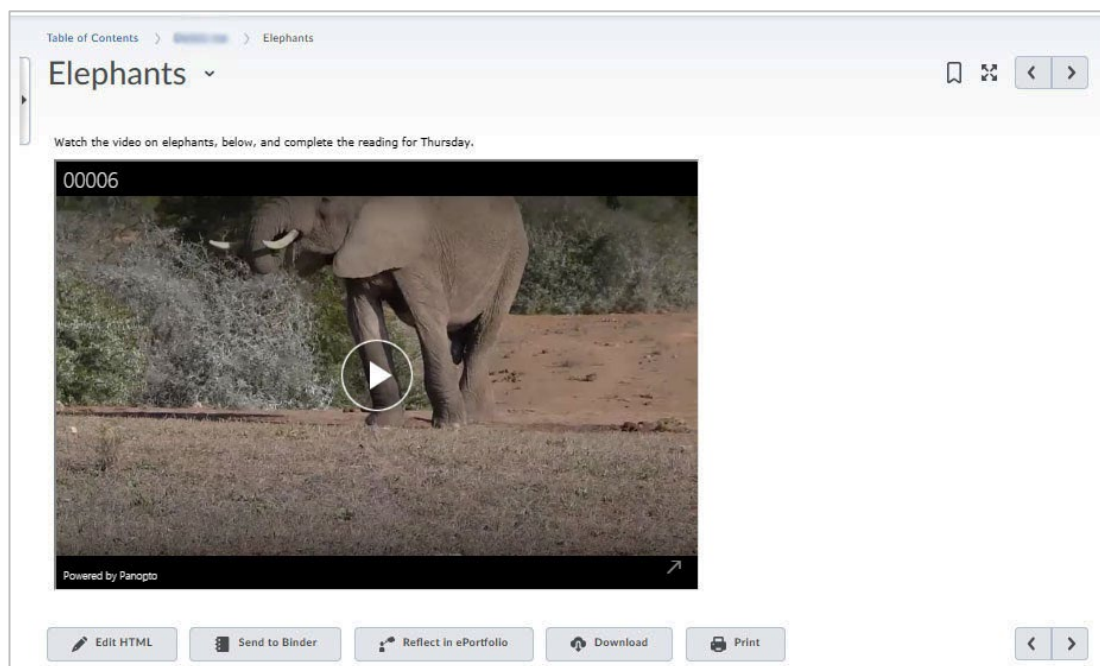
6. Click on the green **Insert** button at the bottom of the pop out window. You may have to scroll down with the furthest right scrolling bar

7. A preview window opens, allowing you to ensure you are adding the correct video, if incorrect hit the **Back** button to select a different video, otherwise click on the blue **Insert** button

8. This adds the video to your content page wherever your cursor was when you clicked **Insert Stuff**

9. When you have finished the page hit the blue **Save and Close** button to complete the Content page

Note: you can add videos to pages with photos and tables etc. as well as pages using templates, using the above steps. They can also be embedded in discussion forums, quiz questions and announcements.